



## ANNUAL CONVENTION

June 12-14, 2025

## CALL FOR PROPOSALS

### Introduction

The Maine Dental Association (MDA) seeks to offer an Annual Convention which promotes the mission to support members in achieving excellence in dentistry. MDA is an approved provider of continuing education units of the American Dental Association Continuing Education Recognition Program (CERP) standards. As such, we are seeking quality educational sessions that raise the level of professionalism our dentist members and partners have come to expect.

Through the Annual Convention, we hope to:

- **engage** member dentist and their work teams as lifelong learners and thoughtful practitioners,
- **facilitate** integrative learning that improves practice and contributes to capacity building,
- **convene** members, organizations, business partners, and oral health professionals to establish productive working relationships,
- **leverage** our collective expertise to advance the participation of the membership in contributing to the oral health landscape in Maine.

### Objectives for the Annual Convention

1. Expand participation, engagement, and dialogue among the full range of stakeholders in the dental profession to enhance learning, improve practice, and contribute to the knowledge base. This includes dental students and allied dental team members.
2. Provide learning and development opportunities that contribute to career and leadership development for member dentists and their work team at all career stages.
3. Showcase and catalyze opportunities that provide innovation.
4. Support the local Maine quality of life, family and team engagement in community, and celebrate professional success throughout the year.

While we welcome submissions addressing all aspects of dentistry, the convention committee is particularly interested in proposals that address one or more of the following:

- Materials, techniques, and trends in clinical practice
- Oral-systemic connection and its management
- Workforce support and development
- Interdisciplinary treatment planning and execution
- Mental health and wellness
- Other

### Submission Guidelines

Length: Identify session length (Identify only one)

1.25 hours  2 hours  2.75 hours

Type: Identify the style of presentation (Definitions are in the disclaimers section)

Lecture  Hands-On  Workshop

Compensation: Limited compensation is considered based upon availability. This will be negotiated if selected. MDA staff will follow up with additional information.

Deadline for submission: **November 15, 2024, at Noon. Late applications will not be accepted.**

Submission criteria: **Submission must be made online on the Maine Dental Association Website**  
<https://www.medentalce.org>. \*QR Code on page 3

Question should be directed to Angie Bellefleur at [abellefleur@medental.org](mailto:abellefleur@medental.org) or 207-622-7900.

Proposal review criteria and scoring will be based on the following:

- Overall Quality
- Method of Delivery/Engagement
- Target Audience (s) & Inclusion
- Originality & Significance

#### Proposals MUST include

- Name, contact information (website if available), and a brief biography (50 words).
- Title and informative description of the session proposed for the MDA Annual Convention program and website (75 words).
- Identify the intended audience (i.e. new dentist, advanced dentist, specialist, hygiene team, office manager, etc.)
- Four objectives that identify what skills or knowledge participants will gain during your presentation. (Please do not list more than four objectives in this stage of review)
- A description of at least one thing that participants that attend your workshop will be able to take and use right away (i.e., new skill, resource list, handout for patients, etc.).

#### Disclaimers

Proposals will not be reviewed if the above items are not adhered to. Please identify each of the five requested areas in your proposal (you may consider bolding text, underlining, etc. to draw the reader's attention to these categories). Do not submit a full speaker catalog for review; identify which session is being submitted for this specific event.

Presentation style definitions:

Lecture- theater or classroom style including AV placement.

Hand-On- classroom style, each participant must have actual hands-on experience with equipment, supplies, etc. for more than 50% of the presentation.

Workshop- classroom or theater style, the speaker demonstrates technique/procedure while attendees observe or receive a workbook to use throughout the presentation.

The MDA assigns Continuing Education Credits (unless otherwise noted) per CERP Regulations and the Maine Board of Dental Practice Rules. Eligible presentations receive one credit per hour (not including breaks). The speaker's resume, CV, and session information will be requested if selected to present at the convention for review and CE determination.

The total number of lectures selected will not exceed (10) ten. MDA and the Continuing Education Events Committee reserve the right to select fewer lectures or request proposals that meet an identified educational objective determined by the Committee

MDA will notify applicants of review results no later than January 10, 2025. After notification, additional information may be requested before any contract agreement is issued.

**SCAN FOR ONLINE  
FORM**

[www.medentalce.org/2025cfp](http://www.medentalce.org/2025cfp)

